

**MINUTES OF THE REGULAR MEETING/WORK SESSION
OF THE PLANNING COMMISSION
CITY OF FAIRFAX
CITY HALL, FAIRFAX, VIRGINIA
January 13, 2020**

After determining that a quorum was present, Chair Jaworski called the meeting to order at 7:00 p.m.

Members Present: Chair Janet Jaworski and Commissioners Mark Angres, Paul Cunningham, Amir Eftekhari and James Feather.

Member(s) Absent: None.

Staff Present: Brooke Hardin, Director Community Development and Planning; Wendy Block-Sanford, Transportation Director; Paul Nabti, Planning Division Chief; Jason Sutphin, Planning Division Chief; Albert Frederick, Planner III; Supriya Chewle, Planner II and Tina Gillian, Secretary.

1. Pledge of Allegiance.

Ms. Jaworski led the Commission in the Pledge of Allegiance.

2. Discussion/Adoption of Agenda.

MR. CUNNINGHAM MOVED TO ADOPT THE AGENDA AS PRESENTED, SECONDED BY MR. FEATHER, WHICH CARRIED UNANIMOUSLY.

3. Presentations by the public on any matter not calling for a public hearing.

No one from the audience came forward to speak.

4. Consideration of December 9, 2019 Meeting Minutes.

MR. CUNNINGHAM MOVED TO APPROVE THE MINUTES AS PRESENTED, SECONDED BY MR. ANGRES, WHICH CARRIED UNANIMOUSLY.

5. Consent Agenda – None.

6. Items Not Requiring a Public Hearing:

a. Review Bylaws.

MR. CUNNINGHAM MADE A MOTION TO RE-ADOPT THE CURRENT BYLAWS AS PRESENTED, CHANGING ONLY THE PLANNING COMMISSIONER NAMES AT THE BOTTOM OF THE DOCUMENT TO REFLECT CURRENT PERSONNEL, SECONDED BY MR. EFTEKHARI, WHICH CARRIED UNANIMOUSLY.

b. Nomination and election of Chair and Vice Chair.

MR. CUNNINGHAM MADE A MOTION TO NOMINATE MS. JAWORSKI TO BE ELECTED AS CHAIR TO THE PLANNING COMMISSION, SECONDED BY MR. ANGRES, WHICH CARRIED UNANIMOUSLY.

MR. CUNNINGHAM MADE A MOTION TO NOMINATE MR. ANGRES TO BE ELECTED AS VICE-CHAIR TO THE PLANNING COMMISSION, SECONDED BY MR. FEATHER, WHICH CARRIED UNANIMOUSLY.

c. Appointments to boards and commissions.

MR. ANGRES MADE A MOTION TO NOMINATE MR. EFTEKHARI TO SERVE AS THE PLANNING COMMISSION REPRESENTATIVE TO THE PARKS AND RECREATION ADVISORY BOARD (PRAB), SECONDED BY MR. CUNNINGHAM, WHICH CARRIED UNANIMOUSLY.

MR. FEATHER MADE A MOTION TO NOMINATE MR. CUNNINGHAM TO SERVE AS THE PLANNING COMMISSION REPRESENTATIVE TO THE BOARD OF ARCHITECTURAL REVIEW (BAR), SECONDED BY MR. ANGRES, WHICH CARRIED UNANIMOUSLY.

MR. EFTEKHARI MADE A MOTION TO NOMINATE MR. FEATHER TO SERVE AS THE PLANNING COMMISSION REPRESENTATIVE TO THE FAÇADE IMPROVEMENT PROGRAM, SECONDED BY MR. CUNNINGHAM, WHICH CARRIED UNANIMOUSLY.

7. Public Hearings – None.

8. Adjourn Regular Meeting.

9. Work Session:

a. Discussion and status update of the Northfax West roadway.

Ms. Block-Sanford presented the staff report which has been incorporated into the record by reference.

b. Pre-Application briefing of a potential redevelopment of the Northfax West property located at 3570-3590 Chain Bridge Road and 10505-10517 Orchard Street.

Mr. Frederick presented the staff report which has been incorporated into the record by reference.

c. Pre-Application briefing of a potential redevelopment of the American Legion property located at 3939 Oak Street.

Ms. Chewle presented the staff report which has been incorporated into the record by reference.

d. Discussion of a redevelopment of the Breezeway Motel located at 10829 Fairfax Boulevard and adjacent properties.

Mr. Frederick presented the staff report which has been incorporated into the record by reference.

10. Reconvene Regular Meeting.

11. Staff Report

Mr. Nabti updated the Planning Commission on the following items:

- January 14, 2020 - WAWA proposal will be heard by City Council. The proposal was deferred from the City Council meeting held on December 10, 2019.
- January 27, 2020 – Planning Commission regular meeting. Staff will present an introduction on the Affordable Dwelling Unit Ordinance. Staff will also present the Planning Commission’s draft 2019 Annual Report for approval. The report will include updates to the Comprehensive Plan Implementation Guide.
- Future meeting (no date determined) - for continued discussion on text amendments for parking requirements in the TH Districts.
- Future meeting (no date determined) - for discussion on Social/Civic Place Types in the Comprehensive Plan.
- Reviewed Planning Commission meeting schedule for the remaining of the year. Since one meeting falls on the Memorial Day Holiday, that meeting is cancelled.
- January 29, 2020 – Small Area Plans meeting that will be geared toward representatives of the City’s boards and commissions. The meeting will be held at City Hall starting at

6:30 p.m.

- January 30, 2020 – Small Area Plans consultant will provide initial thoughts on the Northfax area. Group discussion and input will follow.
- February 6, 2020 – Small Area Plans consultant will provide initial thoughts on the Old Town area. Group discussion and input will follow.

12. Commission Comments

Mr. Eftekhari – He said nice plans were put forth tonight, particularly for the Northfax area. He stressed the importance of considering traffic impacts when the Planning Commission reviews upcoming developments.

Mr. Feather – No comments.

Mr. Angres – No comments.

Mr. Cunningham – He will be unable to attend the meetings scheduled for January 29, 30 and February 6.

Ms. Jaworski – Thanked Mr. Cunningham for his service as Vice-Chair during 2019 and welcomed Mr. Angres to that position for the year 2020. She thanked everyone for serving on the extra boards and commissions they were nominated for tonight.

13. Adjournment.

Meeting Adjourned at: 10:43 p.m.

ATTEST: *Tina Gillian*
Tina Gillian, Secretary